

Housing Programs Specialist I/II

Supplemental Questions:

On a separate sheet(s) of paper, please type your responses to the following questions. Be concise and specific. Neatness, clarity of expression and ability to follow instructions will be considered in the evaluation process. A resume will not be accepted as a substitute for your responses.

- 1) Describe your knowledge and experience in at least two of the following program areas. What was your role and the function(s) that you were directly responsible to complete?
 - a. Housing Choice Voucher
 - b. Project-Based Voucher
 - c. VASH
 - d. Permanent Supportive Housing
 - e. Moving to Work

- 2) Please describe the experience you have that would enable you to perform:
 - The inspection duties of this position
 - The negotiation/mediation duties of this position
 - The eligibility determination duties of this position

- 3) What strengths do you possess that you feel will be beneficial if you were selected for this position? Describe at least one example in which your strengths had contributed to the success or improvement of a work assignment or customer service.